



Fledgelings Nursery

Grove Green Community Hall, Penhurst Close,
Grove Green, Maidstone, Kent ME14 5BT

Tel: 01622 737045 / 01634 723816



www.fledgelingsnursery.com
Email: fledgelingsnursery@fsmail.net



Welcome to Fledgelings Nursery

A little about the nursery ...

Fledgelings is situated in the hub of Grove Green, in Maidstone, Kent and provides a high standard of care and education for children aged 2 to 5 years of age.

A high adult to child ratio is essential in providing good quality care. Here at Fledgelings we work to a ratio of 1 member of staff to a maximum of 5 children (aged 3 years and above), unlike many nurseries, who operate on the minimum staffing ratios of 1 adult to 8 children (aged 3 years and above).

I own and run the nursery with a very hands on approach. My team of highly dedicated staff include Jo, Nursery Supervisor and Key Person, Gill, Deputy Supervisor and Key Person, Vicki and Jenny, Key Persons with Karen, Sarah, and Ness, Nursery Assistants who between us all have many, many, many, many years of childcare experience.

Our key worker system ensures that each child and family has one particular staff member who takes a special interest in them.

Whilst it is necessary for the Key Person to form a close attachment with the child, to facilitate settling in as well as encouraging competence in all areas of child development, each member of staff has a crucial part to play in the all round development of every child.

**Alison Truss
NNEB**

Complaints Procedure ..

As a member of the Pre-school Learning Alliance, we at Fledgelings aim to provide the highest quality care and education for all children. We aim to welcome each individual child and their family and to provide a warm and caring environment within which all children can learn and develop to their full potential.

We believe children and parents are entitled to expect courtesy and prompt, careful attention to their needs and wishes. Our intention is to work in partnership with parents and the community and welcome suggestions on how to make improvements to the service we provide.

If at any point during your child's stay here at Fledgelings, you wish to discuss an area of concern, or are unhappy about any element of the service we provide, then please do not hesitate to speak to myself or Jo, where we will only be too happy to help!!

(Likewise, please tell us when you're happy with us; this is a great moral boost for the staff, who dedicate their careers to the well being, care and development of young children.)

Please feel free to read our comprehensive Policy Document, which is on view in the reception area.

In order to deliver what you want we welcome your constructive comments and wherever possible will act upon them.

Fledgelings Nursery is registered and inspected by Ofsted.

Ofsted can be contacted by the following ways:

Email: enquiries@ofsted.gov.uk

Tel: 0300 123 123 1231 – information about children's services
0300 123 4666 – complaints or concerns

In writing:

Royal Exchange Buildings, St Ann's Square, Manchester. M2 7LA

Aims of the Nursery ..

At Fledgelings Nursery we aim to provide an emotionally secure and stimulating environment in which to prepare children for school and beyond.

Children benefit from the security of a structured routine. Here at Fledgelings we provide a varied and well-balanced timetable with the emphasis on learning through play, whilst working towards the Early Years Foundation Stage.

However, the routine is flexible and children are free to choose their own activities from the wide range made available to them.

As part of our curriculum we encourage the children of Fledgelings to bring in items relevant to our 'topic' or for the 'letter sound of the week' table, thus promoting discussions, which increase the children's vocabulary adding to their overall confidence.



Government Funding ..

Fledgelings Nursery is registered with the KCC (Kent County Council) to offer funding for all 3 and 4 year olds for a maximum of 15 hours a week. This entitlement starts at the beginning of the term following a child's 3rd birthday.

Kent are currently piloting a scheme for funding for 2 year olds of which we are registered to take part in. This funding is limited and families must meet the criteria laid down for this pilot. For more information or to find out whether you qualify for this funding please contact your local Children's Centre.



The Foundation Stage ..

Our curriculum planning and the layout of the nursery and equipment allows the children of Fledgelings to learn through play (as this is the activity in which children learn most), whilst working towards the Foundation Stage's early learning goals.

The Foundation Stage consists of six areas of learning, which aim to develop each child from birth, through Pre-School and continue into their reception year at primary school, through a series of ages and stages and the Early Years Foundation Stage Principals.

Admissions ..

It is our intention to make the nursery accessible and welcoming to all children and families from all sections of the community.

We accept children from the age of 2 years.

The nursery works in accordance to the Disability Discrimination Act 1995 and would not turn away a child due to a disability or additional need.

Our door is always open for discussions with all prospective parents about their child's individual needs and how the nursery can accommodate them.

The integration of a child into unfamiliar surroundings can be somewhat daunting for both the parent and child alike. We at Fledgelings understand these anxieties and believe that continuity is essential; therefore emphasis is placed on children doing a minimum of 2 sessions.

Registration ..

For more information or to arrange an appointment to view the nursery and discuss your child's needs please telephone me on 01622 737045 or Outside of nursery hours 07803502884

If you wish to register a place for your child at Fledgelings Nursery then please complete and return the registration form attached accompanied by the advance payment fee of £35.00 for non funded children.

Please note that the advance payment of £35.00 is payable to secure a place for your child but will be deducted from your fees when your child starts at the nursery.

Therefore no refund of advance payment can be given if subsequently a place is not taken up from the agreed date of commencement. Wherever possible an alternative start date may be agreed subject to availability.

All registrations are on a guaranteed place basis following written confirmation from the nursery.

By signing the registration form parents are agreeing to abide by the regulations and policies of Fledgelings Nursery.

Please ensure you have read our policy document displayed in reception, a copy can be made available on request to enable you to read it in the comfort of your own home.

Opening Times & Payment Structure

April 2011....

The nursery is open during term time and operates on the following hours:-

Day	Hours	Cost
Monday	9.30am - 12.30pm	£11.70
Tuesday	9.30am - 12.30pm	£11.70
Wednesday	9.30am - 12.30pm	£11.70
Thursday	CLOSED	
Friday	9.30am - 12.30pm	£11.70

Or alternatively we offer a longer day

Day	Hours	Cost
Monday	9.30am - 2.30pm*	£19.50
Tuesday	9.30am - 2.30pm*	£19.50**
Wednesday	9.30am - 2.30pm*	£19.50
Thursday	CLOSED	
Friday	9.30am - 2.30pm*	£19.50

* Parents are asked to provide a packed lunch for their child. More information on this can be found in our 'Welcome to New Parents' pack, which you will receive the half term before your child starts, here at Fledgelings.

** Tuesday afternoons are a 'Rising 4's' session, where we work in more depth with the older children. However, due to a demand for afternoon sessions we can now offer a separate afternoon session for our younger children.

Nursery Fees ..

Fees are payable termly in advance during the first week of that period. Parents are invoiced in advance and all deductions i.e. government funding, advance payment fee are clearly shown.

In the case of late payment there will be a charge of £10.00 per week to cover administration and bank costs.

Fees for absences and family holidays are unable to be refunded, as staff levels must be maintained.

We require at least a term's notice or fees in lieu of notice if your child no longer requires a place at the nursery.

Each area of learning is broken down into the following aspect:

Personal, Social & Emotional Development

Dispositions & attitudes
Self-confidence & self esteem
Making relationships
Behaviour & self control
Self care
Sense of community

Problem Solving, Reasoning & Numeracy

Numbers as labels and for counting
Calculating
Shape, space & measure

Knowledge & Understanding of the World

Exploration & investigations skills
Designing & making skills
ICT
Time
Place
Communities

Communication, Language & Literacy

Language for communication
Language for thinking
Linking sounds & letters
Reading
Writing
Handwriting

Physical Development

Movement & space
Health & bodily awareness
Using equipment & materials

Creative Development

Being creative - Responding to experiences, expressing & communicating ideas
Exploring media & materials
Creating music & dance
Developing imagination & imaginative play

A copy of the curriculum guidance for the Foundation Stage can be found in reception.

Fledgelings Nursery also offers extra curricular activities at a small extra charge.

Currently we are able to offer:

French Club
Soccer Elite

Please ask for more details.

Working in Partnership with Parents ..

The Children Act 1989 places a legal responsibility on providers of day care for children to work in partnership with parents, in providing quality care for their children. Parents are the first educators of their young children. The aim of the nursery is to support their essential work.

The nursery keeps a record of achievement for each child (My Individual Learning Journey), which is available for parents to view and add their observations at any time. These records are based on the Foundation Stage and are used towards the child's Record of Transfer, as they approach school age.

When a child leaves Fledgelings these records become the property of the parent. A contact book is also completed on a regular basis and highlights aspects of your child's individual achievements. It is also used as a two-way communication tool to pass messages between the parent and Key Person.

Open Evenings are held in a relaxed and informal environment at the nursery, which allows parents the opportunity to view their child's work and to discuss their progress with staff at the nursery. More formal meetings can be arranged on request and Key Person meetings are available on a termly basis.

A newsletter is produced every term and circulated to all parents and carers to inform them of current and forthcoming activities with details of the nursery's next topic.

Fledgelings operates an "open door" policy and all parents are welcome to visit the nursery at any time. We have a viewing room available to parents, who wish to watch their child in the nursery environment whilst going unnoticed by the child.



Safety ..

Fledgelings considers health & safety in the nursery to be of paramount importance.

- The nursery is inspected regularly by Ofsted
- All staff and volunteers are CRB checked
- All staff hold a paediatric 1st Aid certificate
- The premises are inspected for health & fire safety
- We carry out regular risk assessments on the premises & equipment

Good Values ..

Here at Fledgelings we feel it very important to promote values such as good behaviour, equal opportunities, healthy eating etc., by means of:

- Ensuring all children, parents/carers and staff are equally respected and treated as individuals
- Positive images displayed throughout the nursery via posters, toys & equipment and good practise
- Planning activities to allow children to explore and learn at their own pace, with all children being respected and their individuality and potential recognised and nurtured